



भारत सरकार
मानव संसाधन विकास मंत्रालय
स्कूल शिक्षा और साक्षरता विभाग
शास्त्री भवन
नई दिल्ली - 110 115

GOVERNMENT OF INDIA
MINISTRY OF HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF SCHOOL EDUCATION & LITERACY
SHASTRI BHAVAN
NEW DELHI-110 115

R. C. MEENA
Joint Secretary (EE.I)
Tel. No.23389247

D.O. No. 9-1/2020 MDM 2-1

Dated the 18th February, 2020

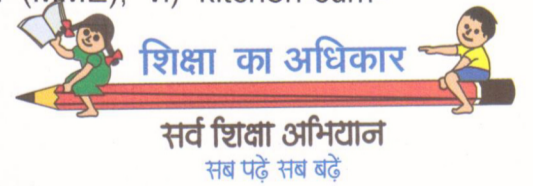
Dear *Sir / Madam*,

As you are aware that Centrally Sponsored Scheme "Mid-Day Meal in Schools" popularly known as Mid-Day Meal Scheme is a Flagship Programme of the Government of India. Ministry of Human Resources Development (MHRD) releases central assistance to the States and UTs as per the approved funding pattern for providing hot cooked mid-day meal on all school working days to all children studying in elementary classes (I-VIII) in all Government schools, Government-aided schools, Special Training Centres and Madrasas & Maqtabas supported under Samagra Shiksha (SS).

2. A Programme of the scale and magnitude of the Mid-Day Meal Scheme requires a robust and dynamic management structure at all levels and close cooperation and coordination with various agencies involved in the implementation of Scheme. At the National Level, the Department of School Education and Literacy has set up a Programme Approval Board Mid-Day Meal (PAB-MDM) under the chairpersonship of Secretary, School Education and Literacy. The PAB-MDM comprising experts and representatives from various Ministries/Departments of the Government of India meets every year to consider and approve the Annual Work Plan and Budgets (AWP&B) submitted by the State Governments and UT Administrations.

3. In order to enable MHRD to appraise the AWP&B 2020-21, the States and UTs are required to submit their Annual Work Plan & Budget proposals in prescribed formats. The States and UTs are requested to provide detailed information on management structure, fund flow system, Supply Chain Management of food grains, Kitchen Garden, Cooking Competition, Rashtriya Bal Swasthya Karyakram (RBSK), Payment to Food Corporation of India towards the cost of food grains, payment of honorarium to cook-cum-helpers, testing of meals, Automated Monitoring System, best practices followed by the States/UTs etc. in the write up portion of the AWP&B.

4. In the tabular formats of AWP&B, the States and UTs are required to submit information on the implementation of the scheme during 2019-20 up to 31st December, 2019 by Indicating the coverage of institutions and children against enrolment and PAB-MDM approval, utilization of allocated funds for i) food grains; ii) cooking cost; iii) transport assistance; iv) honorarium to cook-cum-helpers; v) Management, Monitoring and Evaluation (MME); vi) kitchen-cum-



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stores; vii) Kitchen Devices; viii) testing of meals; ix) coverage of institutions through Centralized Kitchens of NGOs/Civil Society Organizations; x) Social Audit; xiii) Capacity building of various stake holders; xiv) Community participation; xv) Rashtriya Bal Swasthya Karyakram (RBSK) of Ministry of Health & Family Welfare; xvi) action taken for operationlization of MDM Rules; xvii) payment of Food Security Allowance (FSA) etc.

5. The scheme has been revised in 2019, and few new components have been added in the scheme. Therefore, two new formats relating to repairs to kitchen-cum-Stores and Kitchen Devices have also been included.

6. A new component i.e. flexibility to the States and UTs to utilize, 5% of their Annual Work Plan & Budget for new interventions, provided they are not included under any other Central or State Schemes and there is no overlapping of activities. States and UTs are requested to submit detailed information on the proposed interventions as required in corresponding point of write up portion of AWP&B.

7. You are also advised to take up development of kitchen gardens in convergence with MNREGA and Agriculture and Horticulture department in your respective States. Further, it is reiterated that payment of honorarium to Cook-cum-Helpers may be done on DBT mode through electronic transfer to their bank accounts. As the MME has been increased to 2.7%, the States and UTs are advised to prepare plans for documenting best practices and creating videos, publicity etc.

8. The AWP&B for 2020-21 of the States/UTs shall be submitted after due approval by the State Level Steering-cum-Monitoring Committee (SSMC). A confirmation may also be made in respect of the following:

- (i) The State is e-transferring the funds to all schools?
- (ii) 100% payment of cost of food grains has been made to Food Corporation of India up to the previous month.
- (iii) All bills of FCI for the previous years have been paid. If the payment of these bills are pending with the States/UTs, the reasons for the same may be indicated.
- (iv) All the cook-cum-helpers have been paid honorarium on monthly basis up to the previous month of PAB meeting through e-transfer in to their bank accounts. If bank accounts of CCH have not been opened, the reasons for same may be given.
- (v) Automated Monitoring System (AMS) has been operationlized in 100% schools.
- (vi) Annual and Monthly data entry for 2019-20 has been completed up to the previous month of the PAB meeting.
- (vii) Emergency Medical Plan is in place.
- (viii) Action Taken Note on the commitments given by the State during PAB meetings of 2018-19 has been furnished to MHRD.
- (ix) Separate MME Plan has been submitted by the State.
- (x) Detailed plan for new interventions under 5% flexibility.
- (xi) Action taken report on all pending complaints.

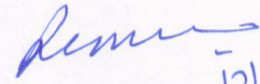
9. The plan should be submitted duly signed by the State/UTs Principal Secretary / Secretary of Education or the Nodal Department for implementation of Mid-Day Meal Scheme on or before the scheduled date of its submission (to be communicated shortly). The State Plan along with all District Plans should also be uploaded on the MDM-MIS portal as was done for the year 2019-20.

10. You may advise the concerned officers to go through the formats of the State/District Plans for preparing a comprehensive Annual Work Plan & Budget 2020-21. The blank copies of the formats may be downloaded from the website www.mdm.nic.in. These formats should be filled carefully by providing all the relevant information envisaged there under. Any incomplete information in the write up portion or formats would delay the appraisal of the AWP&B 2020-21. In case any guidance is required, the concerned Officers/officials may contact the respective Deputy Secretary / Director in MDM Bureau or other members of respective appraisal teams.

11. You are also requested to submit the AWP&B 2020-21 in digital mode after ensuring that the plan has been approved by SSMC.

With regards,

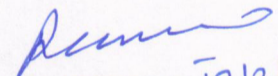
Yours Sincerely,


(R. C. MEENA) 17/2/2020

Special Chief Secretaries / Additional Chief Secretaries / Principal Secretaries / Secretaries (Education) / Nodal Department for Mid-Day Meal Scheme of all States/UTs

Copy to:

- i. Commissioner / Director (MDM) of all States/UTs.
- ii. PPS to Secretary (SE&L).
- iii. Director (GVB) / Director(RA) / DS(DA).
- iv. Under Secretaries / Section Officers in MDM Division of EE.I Bureau, MHRD.
- v. Chief Consultants/ Senior Consultants / Consultants, TSG-MDM.
- vi. Project Manager (TSG-MDM), Ed.CIL (India) Ltd. Vijaya Building, Barakhamba Road, New Delhi.


(R. C. MEENA) 17/2/2020